

Please indicate which Sessions you would like to attend by placing a  in the box.

**Tuesday, March 8**

- Session A: Wills and Estates**  
8:45 a.m. – 10:00 a.m.
- Session B: Deferred Compensation with Empower Retirement**  
10:15 a.m. – 11:30 a.m.
- Session C: Social Security**  
1:00 p.m. – 2:15 p.m.
- Session D: Medicare**  
2:30 p.m. – 3:45 p.m.

**Wednesday, March 9**

- Session E: Retirement 101 \***  
*This session is for ALL retirement plans and is a general overview of the process and timeline for retirement planning.*  
8:45 a.m. – 10:00 a.m.
- Session F: Retiree Health Insurance**  
10:15 a.m. – 11:30 a.m.
- Session G: Financial Planning with VALIC**  
1:00 p.m. – 2:15 p.m.
- Session H: Civil Service Retirement System (with or w/o offset) & Federal Employee Retirement System \***  
2:30 p.m. – 3:45 pm

*\*Personalized Retirement Booklet provided for employees that pre-register and attend this session.*

**ALL SESSIONS WILL BE HELD IN THE LOWER A CONFERENCE ROOM**

**REGISTRATION DEADLINE IS**

**JANUARY 15, 2016**

A confirmation of this registration will be emailed by January 20, 2016

All information is required if you are attending a Retirement Session

**PLEASE NOTE: If you do not have an email address, list your campus address**

**PRINT YOUR NAME & YOUR DATE OF BIRTH:**

\_\_\_\_\_ (example 09-05-1957)

**PRINT YOUR EMAIL ADDRESS:**

\_\_\_\_\_

**PERSONNEL NUMBER :**

**PROPOSED DATE OF RETIREMENT:**

ONE DATE ONLY

\_\_\_\_\_ (example 09-05-1957)

**BENEFICIARY'S DATE OF BIRTH:**

ONE DATE ONLY

\_\_\_\_\_ (example 09-05-1957)

**RETURN COMPLETED**

**FORMS TO**

University of Tennessee  
Benefits & Retirement  
600 Henley Street #115  
Knoxville, TN 37996-4115

**OR FAX TO**

**865-974-3559**

**PLEASE KEEP A COPY OF YOUR COMPLETED REGISTRATION FORM**

Questions?

Contact the HR Call Center at 865-946-8847 or by email at [benefits@tennessee.edu](mailto:benefits@tennessee.edu)



University of Tennessee  
HR East Service Center – Total Rewards  
Benefits & Retirement Office  
600 Henley Street, Suite #115  
Knoxville, TN 37996-4115

## Life Planning Seminar

- **Planning for your Future is important in today's world!** Let the Benefits and Retirement Office help you plan for your future!
- Thinking of Retiring Soon? This is the perfect time to attend!
- Not retiring anytime soon but still want to attend? That's great; it is never too early to start planning for your future.

Lower A Conference Room  
March 8 – 9, 2016

# ABOUT YOU

## Tullahoma: Life Planning Seminar:

- **March 8—9, 2016**
- **Pre-Registration required (see reverse)**  
**DEADLINE January 15, 2016.**
- Personalized Retirement Booklet
- Financial Planning
- Retiree Health Insurance
- Deferred Compensation
- Wills & Estates